



Republic of the Philippines  
**Department of Education**  
 REGION I



JUN 03 2025

**REGIONAL MEMORANDUM**

No. 680, s. 2026

To : Schools Division Superintendents

**GUIDELINES ON THE UTILIZATION OF FUNDS FOR THE PRINTING AND ADMINISTRATION OF DIAGNOSTIC ASSESSMENTS**

1. As stipulated in Memorandum DM-LS-2026-155 titled *Guidelines on the Utilization of Funds for the Printing and Administration of Diagnostic Assessments*, “Republic Act No. 12028, also known as the Academic Recovery and Accessible Learning (ARAL) Act, prioritizes the academic recovery of learners who are struggling in reading and mathematics, addressing critical gap in foundational literacy and numeracy.”

2. In view of this, the Department of Education (DepEd) prepared diagnostic assessment tools- the Comprehensive Rapid Literacy Assessment (CRLA), Philippine Informal Reading Inventory (Phil-IRI), and Rapid Mathematics Assessment (RMA) to ensure that instruction and interventions are data-driven and targeted. These tools will allow teachers in identifying specific learning gaps, group learners according to their needs, and provide focused interventions.

3. To realize the above-cited objective, DepEd Central Office allocated Program Support Funds (PSF) for the printing, administration, and orientation of the assessments. The budget allocation per Schools Division Office (SDO) is presented in Annex 1 of this memorandum. It may be further downloaded to the schools to allow them to directly manage the printing and distribution of these materials and the conduct of orientation activities subject to the printing and procurement capacities of the schools. The funds shall be valid until December 31, 2027 in accordance with the provisions of the aforementioned GAA and its corresponding National Budget Circular (NBC).

4. Should there be remaining balances, the resulting balance may be utilized by the SDOs, or schools for the expenses related to the objective of this issuance. **“Related expenses”** shall refer to those that contribute to a common particular outcome aligned with the objective of this issuance, such as **printing and reproduction of supplementary materials that will be used by the teachers and learners during the intervention sessions.** These resources, such as, but not limited to teaching-learning plans and learner worksheets, support the teachers/tutors in addressing identified learning gaps and accelerate progress for learners at all performance levels.

5. The concerned Schools Division Offices are requested to submit Implementation Plan on the Utilization of the Funds following the prescribed template in Annex 2 on or before June 8, 2026 thru [clmd.region1@deped.gov.ph](mailto:clmd.region1@deped.gov.ph) (copy furnish [lrmds.region1@deped.gov.ph](mailto:lrmds.region1@deped.gov.ph)) The Implementation Plan will serve as one of the bases



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in the conduct of the Monitoring and Evaluation by the Curriculum and Learning Management Division (CLMD).

6. To ensure proper monitoring and accountability in the use of the program support funds, each Schools Division Office shall designate one Education Program Supervisor to consolidate all reports from the schools on the printing and orientation activities conducted for the project. The Accomplishment Report shall be reviewed by the Curriculum Implementation Division (CID) Chief and subsequently approved by the Schools Division Superintendent. A template for this report is provided in Annex 3 of these guidelines. For guidance on the technical specifications, please refer to Annex 4.

7. Attached is Memorandum DM-LS-2026-155 titled **Guidelines on the Utilization of Funds for the Printing and Administration of Diagnostic Assessments** for reference and other details.

8. For any query or clarification, please contact Dinah C. Bona, Chief Education Supervisor, Curriculum and Learning Management Division at 072-607-8137 loc. 120.

9. For guidance and strict compliance.

  
**ESTELA P. LEON-CARIÑO, EdD, CESO III**  
Director IV/Regional Director

References: As stated  
To be indicated in the Perpetual Index  
Under the following subjects:

GUIDELINES  
FUND UTILIZATION

CLMD/gaa.rap.jdd.jps/RM-Guidelines on the Utilization and Reporting of Diagnostic Assessment  
June 3, 2026

**Annex 1: Budget Allocation for Each Schools Division Office**

	Rapid Mathematics Assessment	CRLA	Phil-IRI	TOTAL ALLOCATION
Alaminos City	387,283	123,020	196,434	<b>706,737</b>
Batac City	160,255	53,809	78,383	<b>292,448</b>
Candon City	194,596	56,381	108,654	<b>359,631</b>
Dagupan City	635,698	207,386	304,226	<b>1,147,310</b>
Ilocos Norte	1,371,039	447,216	680,264	<b>2,498,518</b>
Ilocos Sur	1,850,555	615,619	873,456	<b>3,339,630</b>
Laoag City	346,556	727,122	199,051	<b>1,272,729</b>
La Union	2,285,356	104,226	1,182,678	<b>3,572,260</b>
Pangasinan I	5,414,881	1,763,859	2,718,586	<b>9,897,326</b>
Pangasinan II	4,249,428	1,358,772	2,173,739	<b>7,781,938</b>
San Carlos City	817,416	269,730	400,867	<b>1,488,013</b>
San Fernando City	337,679	104,855	179,217	<b>621,752</b>
Urdaneta City	572,488	173,027	300,301	<b>1,045,815</b>
Vigan City	201,770	49,979	140,144	<b>391,894</b>
<b>TOTAL</b>	<b>18,825,000</b>	<b>6,055,000</b>	<b>9,536,000</b>	<b>P34,416,000</b>

**Annex 2: Template for the Implementation Plan**

<b>IMPLEMENTATION PLAN 2026-2027</b>					
	<b>Critical Action</b>	<b>Responsible/Accountable Unit (FD)</b>	<b>Timeframe</b>	<b>Estimated Budget</b>	<b>Budget Source</b>
	<i>What actions/activities must be completed to implement the policy?</i>	<i>Who is responsible for the action/activity?</i>	<i>When must the action/activity be completed?</i>	<i>How much will it cost to implement the action?</i>	<i>Where will the funding come from? (internal and external funding source)</i>
OUTPUT 1					
Activity 1					
Activity 2					
Activity 3					
Activity 4					
OUTPUT 2					
Activity 1					
Activity 2					
Activity 3					
Activity 4					

Prepared by :

\_\_\_\_\_  
Name and Signature of the EPS In-Charge

Reviewed by:

\_\_\_\_\_  
Name and Signature of the CID Chief

Noted by:

\_\_\_\_\_  
Name and Signature of the SDS

**Annex 3: Accomplishment Report Template**

<b>Division</b>	<b>Allocation</b>	<b>Amount Utilized</b>	<b>Target No. of Schools</b>	<b>Actual No. Of Recipient Schools</b>

Prepared by:

\_\_\_\_\_  
Budget Officer

Noted by:

\_\_\_\_\_  
Name and Signature of the SDS

## Annex 4: Technical Specifications



Republic of the Philippines  
**Department of Education**  
 BUREAU OF LEARNING DELIVERY

### ADVISORY May 7, 2025

In view of the Memorandum DM-CT-2025-120 dated March 28, 2025, **Corrigendum to the Joint Memorandum (Guidelines for the Utilization of Program Support Funds for the Printing of Phil-IRI and RMA Tools for Key Stages 2 and 3)**, please be guided by the following technical specifications for printing of Phil-IRI Manuals and test materials.

#### A. Phil-IRI Materials for Elementary

##### 1. Phil-IRI Manual 2018

**Book size:** A4  
**No. of pages:** 720 Excluding Cover  
**Quantity:** at least one (1) copy per school  
**Cover stock:** Foldcote Cal. 12 solid white 236 gsm  
**Inside pages:** uncoated textpaper  
**Basis wt.** 70 gsm with -3% tolerance;  
**Opacity** 90% with -3% tolerance;  
**Brightness** 80% with -3% tolerance  
**Cover** - full colors with 1Side UV Coating  
**Inside pages** - 10 pages colored, the rest black only, back to back print  
**Finishing/Binding:** Perfect binding

##### 2. Test Materials (Learner's Copy)

###### 2.1 Group Screening Test Paper

**Paper size:** A4  
**No. of pages:** varies per grade level  
**Quantity:** One (1) copy per learner

###### 2.2 Graded Passages

**Paper size:** A4  
**No. of pages:** varies per grade level  
**Quantity:** one (1) set per class

#### B. Phil-IRI for Junior High School Materials

##### 1. Phil-IRI for JHS Manual 2024

**Book size:** A4  
**No. of pages:** 280 Excluding Cover  
**Quantity:** at least one (1) copy per school  
**Cover stock:** Foldcote Cal. 12 solid white 236 gsm  
**Inside pages:** uncoated textpaper  
**Basis wt.** 70 gsm with -3% tolerance;  
**Opacity** 90% with -3% tolerance;  
**Brightness** 80% with -3% tolerance  
**Cover** - four colors with 1Side UV Coating  
**Inside pages** - 12 pages colored, the rest black only, back to back print  
**Finishing/Binding:** Perfect binding

##### 2. Test Materials (Learner's Copy)

###### 2.1 Group Screening Test Paper & Answer Sheet

**Paper size:** A4  
**No. of pages:** varies per grade level  
**Quantity:** One (1) set per learner

###### 2.2 Graded Passages

**Paper size:** A4  
**No. of pages:** varies per grade level  
**Quantity:** one (1) set per class

**MARILYN B. SIAO**  
 Director III  
 Officer -In-Charge  
 Office of the Director IV



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